

Email Sent to Applicant

From: escertification@energystar.gov
Sent: 2017-01-25T03:17:35.000-05:00
To: bcooke@bostonproperties.com,
CC: chris@greenengineer.com,
Subject: ENERGY STAR Application for Atlantic Wharf (ID: 2987731)

Dear Barrett:

Thank you for applying for the ENERGY STAR for Atlantic Wharf (ID: 2987731). We have reviewed your application, and we wanted to follow up on the issues below:

1. Your application contains two offices spaces on pages 8 and 9 that are labelled as (b) (4). These spaces are benchmarked with (b) (4) weekly operational hours, (b) (4) workers on the main shift, and (b) (4) computers. (b) (4)
Are these space benchmarked accurately?

(b) (4)
Please see the bottom section of this FAQ for more information:
(b) (4)

2. Your application includes two Additional Meters, "BERDO - Gas" and "BERDO - Electric", meaning that the energy captured by these meters has not been included in the property's total energy use. Please provide a description of the loads captured by these meters:

- Is the energy captured by these meters already captured by one of the other energy meters associated with your property (that is, are these sub-meters)?

Should the energy captured by these meters be added to the property's total energy use?

Please respond to this email by February 24, 2017 if you would like this property to be considered for the ENERGY STAR.

Thank you and we look forward to your response,

ENERGY STAR Certification Review Team

1/25/17

Hello,

Regarding question #1, (b) (4) We have not changed the (b) (4) in the several years they have been in existence in PM. However, I am happy to (b) (4) and can add these numbers in.

Regarding question #2, BERDO stands for the Building Energy Reporting and Disclosure Ordinance for the city of Boston. It is a requirement through BERDO that we report the building's total energy consumption and we submit the data for BERDO through PM. Because we have 3 restaurants on separate (direct) electricity meters with the utility company, we are not privy to their energy information on an ongoing basis. Through the ordinance, the utility company must send us the total building consumption (inclusive of these restaurants) once per year simply for the purpose of submitting the total consumption data for BERDO. I take these numbers and enter it into these BERDO meters for the submission. Therefore these meters are for informational purposes only for BERDO. Our restaurants' consumption is not part of the Atlantic Wharf submission (nor is their square footage included). These BERDO entries are simply for our annual BERDO submission.

Please let me know if you have further questions. Related to #1, if you would like, I can email you back once we have entered the (b) (4). Please let me know.

Thanks,

Barrett

1/25/17

Good Afternoon Barrett,

Thank you for your response, based on which we have determined that revised application will be required. As mentioned below, (b) (4). Please see the bottom section of this FAQ for more information: (b) (4)

Your application has been reset to allow you to make the necessary edits to your property, then regenerate and resubmit through Portfolio Manager.

First, click on the property name in MyPortfolio and make the following edits to your property:

1. Correct the Computer Count: Access the Details tab. For the use(s) with the incorrect value, use the "I want to..." drop-down menu to choose "Correct Mistakes." Edit the Number of Computers for (b) (4) so that the count is consistent with EPA's definition. Click Save Corrections.

Once all necessary changes have been made, please follow these steps to generate and submit a revised application.

1. Access the Application: Select the Finish your application for ENERGY STAR Certification link in the top right corner of the property page to return to the application when edits are completed.
2. Edit/Confirm Previous Application Information: Go through the first four steps in the Your Application Process widget (About Your Property, Contact Information, Award Information, and Eligibility Details). Edit any information that needs to be revised, or confirm previous content. Click Save for Signatures.
3. Generate for Signatures: On the Generate for Signatures page, select Generate New Application for Download. Save the new download to your computer and click Continue. Confirm information on the Site Visit page and click Continue. This will direct you to the Submit Application page.
4. Complete the Application and Obtain Signatures: Fill out the check boxes in the new download. Have the LP re-stamp and re-sign the application, and have the signatory re-sign the application.
5. Submit Application: On the Submit Application page, enter the new application tracking number and attach the revised application form. (Note that the file size must be less than 5MB.) Fill in the check boxes as requested, validate your credentials, and click Submit to EPA.

Please resubmit your application by February 24, 2016 if you would like this property to be considered for the ENERGY STAR. If you have any questions, please respond to this email.

Thank you and we look forward to your resubmission,

ENERGY STAR Certification Review Team